

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.

POLICY COUNCIL MEETING MINUTES

November 21st, 2023, 5:30-7:30

Parkview Child and Family Center- Head Start

Address: 939 SE 8th St, Grants Pass, OR 97526

PRESENT: [OBJ]

(PC) Region 1 (VC & YW) Region 2 (SB) Region 3 (DG & DB); Region 4 (YP) Region 5 (UO)
Region 6 (MD&JG) Region 7 (CW & AP) Region 8 (SK & JOB) Region 9 (ST) Community Rep
(JH)

(STAFF) Christine Russo- PFCE Manager
Katherine Clayton- Executive Director
Shandi Phelps- PFCE Supervisor
Shanice Stringer- PFCE Supervisor
Reejen Kline- Site Manager
Yoana Martinez- PFCE Admin Assistant

Policy Council Leadership Team 2022-2023

Chair- James Region 6
Vice Chair- Dennis Region 3
Secretary- Yunyu Region 4
Alternate Secretary- Ashlynn Region 4
Treasurer-Catherine Region 7
Alternate Treasurer- Ashley Region 7
Board Liaison- Ashley Region 7
Alternate Board Liaison-Stephen Region 8
State Representatives- Sade Region 2 & Donea Region 3
Alternate State Representative- Ashley Region 7

WARM-UP ACTIVITY

James asked PC member what you are grateful for

CALL TO ORDER, ROLL CALL, AND GROUND RULES:

(James) called the meeting to order, went over roll call and ground rules
Call the meeting to order at (6:01pm. A Policy Council quorum
(Was) established after roll call.

PUBLIC COMMENT PERIOD: None

APPROVAL OF MINUTES- Approvals/votes need to be in bold print

Region 7 (CW) moves to approve the (October Minutes being approved) Policy Council Minutes. Region 3 (DG) seconds the motion to move to approve the (October Minutes being approved) Policy Council Minutes. Yes Motion was carried

EXECUTIVE DIRECTOR'S/ 0-5 HEAD START DIRECTOR REPORT

Katherine went over the PIS

CONSENT AGENDA

Katherine Clayton went over what the consent agenda items. Items can be found on the PC member profile page

1. PC Minutes
2. Meal Count
3. Financial Statements/Credit Card Statements - Will be presented by Debra
4. Enrollment Report

Region 7 (CW) moves to accept the (October being approved) Policy Council Consent Agenda. Region 8 (SK) seconds the motion to move to accept the (October being approved) Policy Council Consent Agenda. Yes, Motion was carried

Treasurer Report-

Catherine presented the report Region 7 (CW)

TRAINING

Fiscal – Deborah DeSarah

- SOHS Funding
- Reading Financial Report Columns
- Reviewed financial report

Old Business

none

Committees

Ashley Primeau Region 7

New Board member Chris Woodburn

Listo is applying for a grant-the Lithia for kids Grant

Announcements

Sade Bryant and Donea Goshert State Reps gave announcements

- Reginal Reps Flyers at centers
- Looking for more people to sit on the hiring committee
- Dollar Per Child

Pop Quiz by Yoana Martinez

Three things to take back to the center (important that these items are shared with region advocates)

Dennis Vice-Chair assisted with the activity

1. There are openings to sit on the hiring board, please contact Yoana
2. there continues to be staff being onboarded and participating in the New Employee Orientation, we are right on track to be able fully enrolled by the beginning of the year
3. There is a waiting list for the Alan Berlin Center, but there is no waiting list for Phoenix/Talent center
4. Please reach out to your regional advocates it's important that they get information about the policy council on their newsletters.

ADJOURNMENT

MOTION: Region 3 (DG) made a motion to adjourn the (October) Policy Council Meeting at (7:35pm); Region 7 (CW) seconded the motion to adjourn the (October)) Policy Council Meeting; yes/, motion was carried.